

Subject to approval at the June 14, 2016, Board of Works meeting.

City of West Lafayette, Indiana  
Board of Public Works and Safety  
MINUTES

June 7, 2016  
8:30 a.m.  
Morton Community Center  
Multi-Purpose Room

Members present were Brooke E. Folkers, Jason D. Huber, and Thomas J. Kent. Bradley L. Cohen was absent. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. May 31, 2016 Meeting

Ms. Folkers moved to accept the minutes of the May 31, 2016, Board of Works meeting. Mr. Kent seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Acceptance and Agreement: 2016 Sidewalk Replacement – Plant Brothers Excavating and Construction Co., LLC – Engineering

Engineering Assistant Garrison stated that the lowest quote for the 2016 Sidewalk Replacement was from Plant Brothers Excavating and Construction Co., LLC in the amount of \$92,837.70. Mr. Garrison requested approval to accept the quote and enter into agreement.

Ms. Folkers moved that the quote acceptance and agreement with Plant Brothers Excavating and Construction Co., LLC be approved. Mr. Kent seconded the motion.

The motion was adopted.

b. Bid Acceptance: Refuse Truck – Link Environmental Equipment – Street

Street Commissioner Payne stated that the sole bid for the refuse truck was from Link Environmental Equipment in the amount of \$273,290.00. Mr. Payne requested approval to accept the bid.

Mr. Kent moved that the bid acceptance be approved. Mr. Huber seconded the motion.

The motion was adopted.

c. New Hire: Driver/Collector/Processor – Patrick Dowell – Street

Street Commissioner Payne requested approval to hire Patrick Dowell as a Driver/Collector/Processor for the Street Department. The bi-weekly salary for Mr. Dowell will be \$1,317.52, starting June 13, 2016.

Ms. Folkers moved that the hire of Patrick Dowell be approved. Mr. Kent seconded the motion.

The motion was adopted.

d. Street Closing: Howard Avenue – Police

Sergeant Philhower requested approval for the street closing of Howard Avenue for the .1K of Greater Lafayette Run. The run is an annual event that starts at the Rubia Flower Market's parking lot and ends at Nine Irish Brothers. Sergeant Philhower stated that portions of Brown Street will also be restricted during the event. The run is scheduled to take place on September 17, 2016, beginning at 1:00 p.m.

Ms. Folkers moved that the street closing of Howard Avenue be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. Street Closing: Wilshire Avenue – Police

Sergeant Philhower requested approval for the street closing of Wilshire Avenue from Barlow Street to Essex Street for the Barberry Heights Neighborhood Children's Bicycle Parade. The street will be closed on July 4, 2016, at 9:30 a.m. to 11:30 a.m.

Mr. Huber moved that the street closing of Wilshire Avenue be approved. Mr. Kent seconded the motion.

The motion was adopted.

f. Policy Updates: Standard Operating Procedure Manual – 2015 Fall Updates (Submitted for 2016) – Police

Deputy Chief Harris requested approval of the policy updates to the Standard Operating Procedure Manual. He explained that the policies are updated once or twice per year to see if any changes are made or if memorandums of understanding with outside agencies need to be added.

Ms. Folkers moved that the policy updates be approved. Mr. Kent seconded the motion.

The motion was adopted.

g. 2014 SRF Loan Disbursement Request No. 50: Sheraton & Fairway Knolls Lift Station – Wessler Engineering, Inc. – WWTU

WWTU Director Henderson requested approval of the 2014 SRF Loan Disbursement No. 50 to Wessler Engineering, Inc. in the amount of \$1,673.00. Director Henderson stated that this disbursement is for the inspection provided by Wessler Engineering, Inc. with the startup up the Northside Regional Lift Station.

Ms. Folkers moved that the 2014 SRF Loan Disbursement Request No. 50 be approved. Mr. Huber seconded the motion.

The motion was adopted.

h. Claims

- i. AP Docket \$2,365,200.00
- ii. AP Docket \$408,394.22

Mr. Kent moved that the claims be approved. Mr. Huber seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

i. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

j. Other Items

► Assistant Engineering Garrison stated that Happy Hollow is continuing to move along. The string line is going up now. They will begin installing the curbs today or tomorrow. They will switch traffic over and start working on the west side of the road at the end of June or early July. The CSO Relief Interceptor Project seems to be moving along smoothly. Columbia Street is temporarily closed at River Road for installation of a new structure. Russell Street will be closed starting tomorrow while some initial utility work is done at the new Bechtel Innovation Design Center. The closure is expected to last three weeks. Once completed they will reopen Russell Street and close Waldron Street to do the tie-ins.

► Sergeant Philhower reminded everyone that Grant Street will be closed this Saturday from 6:00 a.m. to 6:00 p.m. for the Soap Box Derby.

► Fire Chief Heath, noting that he is following up on questions from the Council last night about fireworks, referenced City Code Section 63.40 which states:

(c) Use or discharge of consumer fireworks prohibited except on certain dates and times. Consumer fireworks may only be used or discharged within the City of West Lafayette, Indiana entirely within private property with the consent of the owner or lessee of that property on the following dates and times, as provided in I.C. § 22-11-14-10.5:

1. Between the hours of 5:00 p.m. and two (2) hours after sunset on June 29, June 30, July 1, July 2, July 3, July 5, July 6, July 7, July 8, and July 9;
2. Between the hours of 10:00 a.m. and 12:00 midnight on July 4;
3. Between the hours of 10:00 a.m. on December 31 and 1:00 a.m. on January 1; and
4. Between the hours of 5:00 p.m. and two hours after sunset on January 1. (Ord. No. 19-07, § 1.)

Chief Health stated that fireworks have begun to be heard around town. He explained as the weather conditions begin to dry out it becomes more of a concern for the Fire Department. He asked that if people are going to use fireworks, they use them in a safe manner during the hours that are allotted for use.

3. ADJOURNMENT

There being no further business to come before the Board, Ms. Folkers moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.